

REGIONAL CAREER PROGRAMMING (RCP)

Dual Credit Partnership Youth Train in Trades (YTT)

UFV courses may qualify for DUAL CREDIT, giving students additional credits towards the high school completion certificate.

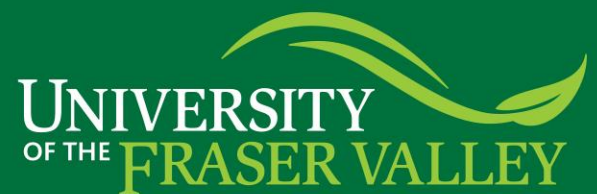


Table of Contents

Application & Information	1
Application Requirements.....	2
Student Information.....	3
Address Information	3
Specialized Program	3
Statement of Interest and Intent	4
Teacher Reference Form (<i>to be completed by your teacher</i>)	6
School Reference Form (<i>to be completed by your counsellor, vice-principal, or principal</i>).....	7
UFV FORMS	8
UFV Fee Schedule.....	8
UFV Application for Admission	8
UFV Consent for Release of Information	8
UFV Sponsorship Form	8

Application & Information

UFV is a fully accredited, degree granting, regional university with campuses and locations in Abbotsford, Chilliwack, Mission and Hope.

UFV is pleased to offer to academically capable secondary students, enrolled in high schools within the University of the Fraser Valley region, youth trades training dual credit programming.

This training is for high school students who are able to complete their required core courses to meet the graduation requirements for grade 11 and 12 in an accelerated manner, including UFV courses in their last secondary school year. Students will need to meet UFV's entrance requirements for the program, including any necessary entrance exams.

UFV courses may qualify for **dual credit**, giving the additional credits needed to receive the high school completion certificate.

Applications must be received on or before the deadline, otherwise applications will be handled in the same priority as all others.

PROGRAM: (Please select the program you are interested in)

YEAR: _____

- Architectural Drafting
- Auto Collision Repair & Refinish
- Automotive Service Technician
- Carpentry
- Construction Electrician
- Electronics Technician
- Heavy Mechanic
- Joinery
- Plumbing & Piping
- Professional Cook
- Welding

Application Requirements

Applicants must meet the following requirements:

- Eligible students must be in their Grade 11 school year
- Students must meet their High School Graduation requirements for Grade 11 and 12 in an advanced manner

Application Package Checklist: complete and submit to your school representative by **March 10** (*requires both student and parent signatures*)

Application Forms:

Student Information

Statement of Interest and Intent

Teacher Reference Form

School Reference Form

Resume

Cover Letter

UFV Package:

UFV Application for Admission Form

UFV Consent for Release of Information Form

UFV Fee Schedule (*requires parent/guardian signature*)

UFV Sponsorship Billing Authorization Form (*completed by school district*)

NOTE:

Students are required to pay an application fee of \$52.72 due with the application package.

Only completed application packages will be processed.

Student Information

Legal Last Name:	
Legal First Name:	
Usual Last Name:	
Preferred First Name:	
Birth Date: (Day/Month/Year)	
Home Phone:	
Student Cell Phone:	
Student Personal Email:	
Home School:	
Grade:	

IMMIGRATION/CITIZENSHIP STATUS

International Student

Address Information

Street Address:	
City:	
Province:	
Postal Code:	
Mailing address: (if different)	

Specialized Programming

Have you had learning assistance or accommodations in middle or highschool?	Yes	No
ELL (English Language Learner)	Yes	No
Special Education: Program? _____	Yes	No
I have an IEP (Individualized Education Plan)	Yes	No

Student's Signature

Parent's Signature

Date

Date

Statement of Interest and Intent

Please provide a brief statement describing your interest in a university trades program. This statement should outline why you are interested in the trade area you have selected and why you feel that you are suited to take a university level program.

Name:	
Program:	
Career Goal:	

1. What have you done to prepare yourself for **study** in this area (i.e. course work, extra-curricular activities, reading, interviewing people, etc.?)

2. What have you done to prepare yourself for **work** in this area (i.e. volunteer work, work experience, job shadow, related job or transferrable job skills, interviewing people, etc.?)

3. What skills do you have that will help you be successful in this program?

4. What interests you about a career in this field?

5. What knowledge do you have of this career field? (i.e. opportunities for work, working conditions, wages, etc.?)

6. What will you do to ensure your success in this program? Speak specifically to attendance, work habits, academic achievement and work experience.

7. What are your interests outside of school? (hobbies, sports, clubs, special talents, etc.)

8. Please explain any absences/lates you have had this school year.

Teacher Reference Form (to be completed by your teacher)

Student Name:		Current Grade:	
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This student wishes to apply to the University of the Fraser Valley as a student in a Regional Career Program. The student is expected to participate in university-level courses to complete credits for their chosen career program. Please help in the selection process by providing information for the following items and providing your brief comments as necessary. Thank you.

Please check each item as (4) Excellent (3) Good (2) Satisfactory (1) Needs Improvement	4	3	2	1
Punctual/ Attendance				
Enthusiastic and interested				
Initiative				
Responsible / Accountable				
Temperament / Personality / Accept Criticism				
Accurate / Able to follow instruction				
Able to work independently				
Dependable / Reliable				
Adaptable / Adjusts to new situations				
Able to get along with others				
Do you feel this student is adequately prepared and sincerely interested in a university level course?	Yes		No	
Do you feel this student is capable of successfully completing a university level course?	Yes		No	
Has this student received additional support during their Academic Education (i.e. IEO, learning assistance, other resources... etc.)	Yes		No	
Comments:				

Completed by school district:

Name:		School:	
Position:		Phone/Email:	
Signature:		Date:	

School Reference Form (to be completed by your counsellor, vice-principal, or principal)

Student Name:		Current Grade:	
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This student wishes to apply to the University of the Fraser Valley as a student in the Regional Career Program. The student is expected to participate in university-level courses on campus at UFV. This program will provide dual credit to the student.

Please assist with the selection process by providing information for the following information items and providing your brief comments as necessary. Thank you.

	Please check each item as			
(4) Excellent (3) Good (2) Satisfactory (1) Needs Improvement	4	3	2	1
Punctual/ Attendance				
Enthusiastic and interested				
Initiative				
Responsible / Accountable				
Temperament / Personality / Accepts Criticism				
Accurate / Able to follow Instruction				
Able to work independently				
Dependable / Reliable				
Adaptable / Adjusts to new situations				
Able to get along with others				
Do you feel this student is adequately prepared and sincerely interested in a university level course?	Yes		No	
Do you feel this student is capable of successfully completing a university level course?	Yes		No	
Has this student received additional support during their academic education (i.e. IEO, learning assistance, other resources... etc.)	Yes		No	
Comments:				

Completed by school district:

Name:		School:	
Position:		Phone/Email:	
Signature:		Date:	

UFV FORMS

UFV Fee Schedule

UFV Application for Admission

UFV Consent for Release of Information

UFV Sponsorship Form

**FEES AND OTHER COSTS
SD Dual Credit
2024-2025**



Please read this form carefully and sign as your understanding of costs which are **NOT** covered by the School District.

FEES & COSTS COVERED BY THE SCHOOL DISTRICT: (2024-2025 estimated amounts)

Tuition	\$ 135.24	Per Week
Ancillary Fee	13.52	*Per Week (exempt for 2024-2025)
Experiential Learning & Wellness Fee	2.70	*Per Week (exempt for 2024-2025)
TOTAL TUITION PAID BY SCHOOL DISTRICT	\$151.46	Per Week

*The exemption of Ancillary Fees and Experiential Learning and Wellness Fees is in support of dual credit partnerships between UFV and School Districts in the Fraser Valley.

FEES & COSTS TO BE PAID BY STUDENT:

The following chart is based on estimates for 2024-2025 term and is subject to change.

UFV Student Service Fees:	Amount	Deadline
Application Fee	\$ 52.72	How to Pay? Visit https://ufv.ca/admissions/fees-andpayments/payment-methods/
UFV Campus & Community Radio Fee	\$ 7.85	
Cascade Journalism Society Fee	\$ 6.78	
TOTAL deposit required with application	\$67.36	Deadline: June 1, 2024
Other Program Costs (varies by program)	Amount (estimate)	
Tools	\$ 500.00 - \$ 650.00	
Textbooks	\$ 350.00 - \$ 500.00	
Clothes PPE	\$ 750.00	
Grad Application Fee	\$ 25.00	Due by April 1, 2025
Convocation Fee	\$ 50.00	Due by May 15, 2025

Once all documentation is complete and collated by the school district, the complete application package will be submitted to UFV.

A UFV representative will contact the student via the email provided regarding the next steps, including how to access “MyUFV” account. This account must be set up to monitor student’s status.

Parent or Guardian to sign: *I have read and understand the costs outlined above which are not covered by the School District for Student (print name) _____.*

Parent or Guardian Signature: _____ DATE: _____

UFV APPLICATION FOR ADMISSION

Please complete this form in **dark blue or black ink**, sign and return to any Office of the Registrar along with the nonrefundable application processing fee.



Office of the Registrar

604.854.4501

Toll Free: 1.888.823.8734

Email: admissions@ufv.ca

Preferred start date <input type="checkbox"/> Fall <input type="checkbox"/> Summer <input type="checkbox"/> Winter		Program of study <input type="checkbox"/> Certificate <input type="checkbox"/> Associate Degree Graduate <input type="checkbox"/> Diploma <input type="checkbox"/> Degree Upgrading	
Year		Indicate specific program	
Study preference <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time		Have you ever applied to UFV? <input type="checkbox"/> Yes <input type="checkbox"/> No UFV student number (if known)	
Legal last name (family name)		Legal first name (in full) Middle name (if applicable)	
Former last name		Preferred first name	
Mailing address (street number, street)		City or town	Province or state Country (if not Canada) Postal code
Primary phone	Cell phone	Email address	
Birthdate YYYY M M M D D		Citizenship <input type="checkbox"/> Canadian citizen <input type="checkbox"/> Other (contact OReg) <input type="checkbox"/> Permanent Resident/ Landed Immigrant	
Gender Male Female Another gender identity		(OPTIONAL) Do you identify yourself as an Aboriginal person? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, are you: <input type="checkbox"/> First Nations <input type="checkbox"/> Métis <input type="checkbox"/> Inuit	
Emergency contact name		Relationship	Phone number

Secondary Education

BC personal education number (BC students, Grade 12 during or after 1990)		Submit a request for your BC high school transcript to be sent electronically to UFV through the BC Ministry of Education Student Transcripts at https://www2.gov.bc.ca/gov/content/education-training/k-12/support/transcripts-and-certificates	
High school name		City & province/state	Country
Dates of attendance YYYY M M M to YYYY M M M		Graduation date (if applicable) YYYY M M M	Highest grade completed (or in progress) <input type="checkbox"/> 7 or less <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12 <input type="checkbox"/> 13 <input type="checkbox"/> GED

Post-secondary institutions attended (you MUST report all post-secondary institutions attended)

Name of institution		Name of institution	
Dates of attendance YYYY M M M to YYYY M M M		Dates of attendance YYYY M M M to YYYY M M M	
Location	Degree, diploma, or certificate received	Location	Degree, diploma, or certificate received
Have you ever been suspended/expelled from any post-secondary institution and/or program? <input type="checkbox"/> Yes <input type="checkbox"/> No			

Declaration: Personal information collected by the University of the Fraser Valley ("UFV") is used for a variety of purposes, including but not limited to those detailed below. An individual's personal information will only be collected, used and disclosed in accordance with applicable legislation. By submitting this application for admission I understand the information provided on this application and placed in a student record will be used for the purposes of recruitment, admission, registration, record keeping, graduation, non-academic support services, research, and other purposes consistent with the University Act and Section 26(c) of BC's Freedom of Information and Protection of Privacy Act. For more information, please visit <https://www.ufv.ca/information/privacy>. Limited student personal information is provided to partner institutions, UFV student societies for voting and membership purposes and for the administration of student benefit plans. Student information may be provided on a confidential basis to Statistics Canada as governed by the Canada Statistics Act, and to the BC Government. All documents submitted to support this application for admission become the property of UFV and will not be returned.

If I am admitted to UFV, I agree to abide by the policies, procedures, rules, and regulations of the university.

Applicant's signature (required)

Date

Office Use Only

Application received
 YYYY | M M M | D D

Initials

Application processing fee

Method of payment Cash INTERAC Cheque Visa Mastercard American Express

Amount \$	Card number	Expiry date	Cardholder's signature
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CONSENT FOR RELEASE OF INFORMATION

This form is normally used when a student is away for a period of time or to provide access to a sponsoring agency.
This form is not to be used by law firms seeking a release of student records or for access to information requests.

Student's Full Legal Name:		
UFV student number	Date of birth	Email Address
I authorize the University of the Fraser Valley to release information to the following institution, agency or person: Name: _____ <i>(To obtain information, an institution will be required to provide a request on official letterhead. An individual will be required to provide photo ID.)</i>		

I authorize the above named institution/agency/person access the following information:

- Admission information**
- Academic status**
- Enrolment status**
- Grades**
- Registration information (including current registration status)**
- Student account information**
- Tuition and fee assessment**

I authorize the above named institution/agency/person to perform the following transactions on my behalf:

- Add/drop courses**
- Order transcripts/Enrolment letters**
- Other (specify)** _____

This release is valid for a maximum of one year from the date of signature, or until: | |

FREEDOM OF INFORMATION/PROTECTION OF PRIVACY. The information on this form is collected under the authority of British Columbia's Freedom of Information and Protection of Privacy Act [(RSBC 1996) chapter 126] and the University Act. This information is used only in reference to support the release of information on a student record. If you have any questions about the collection and use of this information, contact the Enrolment Manager at 604-854-4501 or reginfo@ufv.ca

STUDENT'S SIGNATURE: _____

DATE: _____

Revised - 08/2021