

# Health and Human Service Certificate

Program Guide 2012 / 13





## Contents

Introduction .....	3
General Program Information.....	4
UFV / HHS Schedule.....	6
Program Philosophy .....	7
Program Goal.....	7
Program Objectives.....	8
Learning and Evaluation.....	8
Student Responsibilities .....	9
Student Conduct .....	9
Attendance .....	10
Academic / Warning Policy.....	10
Academic Appeals.....	11
General .....	12
Course Descriptions .....	13
Work Experience .....	16
Important Dates – Fall 2012 Semester.....	16
Withdrawal Policy .....	17
Graduation .....	18
UFV Awards .....	18
Student Life Department .....	19
UFV Campus Card.....	19
U-Pass .....	20
Contact Info.....	21
Program Contract.....	22

# Introduction

Health and Human Services (HHS) is a large and growing field. Programs are offered in this field at the University of the Fraser Valley (UFV) and elsewhere in disciplines such as nursing, social work, dental hygiene, kinesiology and physical education, early childhood education, and child and youth care. The certificate program will provide students with a knowledge and understanding of the requirements of the challenges and opportunities available in this demanding and dynamic field.

HHS students enter at the Grade 11 level and complete high school and a one-year UFV HHS certificate over two and a half years.

This program is offered only through School District #34 Abbotsford Career Programs, which is jointly operated by UFV and School District 34 (SD34). Phone 604-504-4618, or see <http://www.abbotsfordcareerprograms.com/>

The Career Programming is a joint project of SD 34 and UFV. Students enter the Career Program at the Grade 11 level; spend two years enrolled in a specialized career or technical program and graduate having fulfilled the requirements for both high school graduation and a one-year university level certificate.

The two-year Career Program weaves secondary schooling and a full year of university studies into a seamless fully integrated learning path. Students start their university level course in Grade 11.

The purpose of Career Programs is to prepare students directly for employment in their chosen field upon graduation. In the HHS program students may choose to “ladder” their UFV credits into the second year of a two-year diploma or four-year degree program at UFV or another post-secondary institution. At present there are no tuition fees for Career Programs so students get a year of university credit at no cost to them. If a student needs to repeat a course due to failure, they will be required to be a UFV fee paying student.

These guidelines and policies are a supplement to the UFV student hand book and the UFV admissions and standards policy manual. They are specifically related to the HHS certificate program and produce a detailed description of the student’s responsibilities.

The guidelines described in this booklet have a significant role in ensuring student success in this program. They should be thoroughly reviewed prior to entering the program and then kept available for regular review at the beginning of each course in the course outline.

There will be an opportunity during orientation for discussion and questions to ensure complete understanding. At the end of the orientation, please complete the program contract (found on page 23) and hand it in to the Coordinator of the HHS certificate program. Your signature will indicate that you have read and understood this book.

# General Program Information

The field of HHS is a large and growing field. It includes degree programs at UFV and elsewhere in fields such as nursing, social work, dental hygiene, kinesiology, physical education, early childhood education and child & youth care.

The HHS certificate program is designed to introduce students to the entire spectrum of career opportunities in the demanding and dynamic field of health and human services. It will provide students with knowledge and understanding of the requirements, challenges, and opportunities available in this field. This program offers students a number of options for further education and training – it is known for being an advanced placement program for students with an interest and aptitude in humanities!

## **Screening and Intake Process**

The screening process, implemented by the School District, identifies the most appropriate secondary school candidates for dual credit (partnership) programs. The screening and /or interview process may include consultation with a post secondary representative.

## **Secondary School Graduation Credit/Transferrable University Credit**

Successful completion of this Career Program gives students elective credits towards secondary school graduation; as well as 10 transferable post secondary credit courses to degree programs linked to various careers in health sciences and human services fields.

Post secondary marks are reported to school district contacts to ensure reporting to the Ministry of Education.

Note: School District 34 students registered in Career Programs receive a UFV student ID number when they begin their first university course in Grade 11.

## **Tuition and Related Fees**

The School district pays the tuition costs for students who have been selected to participate in dual-credit programs. Students will be expected to pay a text book deposit. Secondary students will not be charged for college medical insurance premiums. Students may opt to buy into the U-Pass program available to tuition paying students.

## **Transportation**

Students are responsible for their own transportation to and from post-secondary programs located on the Abbotsford UFV campus. (School District 34 busses students in programs located at UFV Trades and Technology Centre in Chilliwack.)

### **Policies & Procedures (Secondary and Post Secondary)**

High school students entering into dual credit programs are registered as students of the University, and adult oriented institute, and are therefore subject to all policies of the University and consequences associated with these policies.

Secondary students will be informed about post secondary student expectations. UFV's policies can be found at [www.UFV.ca/policies](http://www.UFV.ca/policies).

### **Student Privacy**

The Freedom of Information and Protection of Privacy Act requires public institutions to provide individual with the right to access and protect personal information about themselves and to prevent the unauthorized collection, use, or disclosure of personal information.

### **Communication with Parents**

Under the Freedom of Information and Protection Privacy Act post secondary instructors cannot communicate about student performance. Communication regarding student issues should be directed to School District Career Programs staff.

### **Insurance**

Students will be covered by School District or University insurance, depending on location and circumstances.

### **Waivers and Releases**

Consent is required for the release or publication of information. Student and parent permission is required to share information between post secondary and school districts. Waiver of student information, including attendance and performance, may be required for specific programs therefore it is mandatory that parent/guardians sign the school district waiver.

### **Media Releases**

Photo waiver release forms are required by the school district and UFV for any student attending a partnership program. For students aged 18 or younger, it is mandatory that the photo release form is signed by the legal guardian of the student.

# UFV / HHS Schedule

## 1<sup>st</sup> Year – Grade 11

### Fall 2012 (Sept – Dec)

**RSS 098 – Intro to Reading, Writing and Study Skills**

Day & Time: Mondays 4:00 pm – 6:50 pm

Instructor: TBA

Start Date: Sept 10, 2012

**HHS 100 – Intro to the Health & Human Services**

Day & Time: Thursday 4:00 – 6:50

Instructor: Debbie Ward

Start Date: Sept 6, 2012

### Winter 2013 (Jan- Apr)

**ECE 160 – Intro to Disabilities**

Day & Time: TBA

Instructor: TBA

**CIS 100 – Intro to Computer Information Systems**

Day & Time: TBA

Instructor: TBA

## 2<sup>nd</sup> Year – Grade 12

### Fall 2013 (Sept – Dec)

**SOC 101 – Intro to Sociology**

Day & Time: TBA

Instructor: TBA

**KPE 160 – Kinesiology & Physical Education**

Day & Time: TBA

Instructor: TBA

### Winter 2014 (Jan- Apr)

**ENG 105 – The Reading & Writing of Prose**

Day & Time: TBA

Instructor: TBA

**HSER 120 – Intro to Interpersonal Communications**

Day & Time: TBA

Instructor: TBA

### Summer 2014 ( May – June)

**PSYC 101 – Intro to Psychology**

Day & Time: TBA

Instructor: TBA

**HSER 160 – Intro to Gerontology**

Day & Time: TBA

Instructor: TBA

# Program Philosophy

The philosophy of the HHS certificate is based on the common education goals at UFV. We at UFV support the following beliefs and values:

- That the program fosters a commitment to lifelong learning and to the development of learning skills, self assessment strategies and professionalism.
- That there must be a strong sense of professional trust and confidence between students and instructors.
- That we operate in the spirit of quality of participation, recognizing the strengths of each team member.
- That we respect the diversity of professional experiences of instructors and students, recognizing diversity contribute to a strong team and increased learning opportunities.
- That we work collaboratively with other programs and faculty to share resources and knowledge.
- That the structure of the program encourages practical application of theory and integration of skills.

## Program Goal

The overall goal of this program is to be a mechanism by which students will learn about various aspects of the allied HHS fields, including opportunities that are available for further study and /or employment.

# Program Objectives

This program will address the following proficiencies that were identified in the CCTT transition project paper (“Identification of Proficiencies that Contribute to Success in the Health Sciences and Humans Services Programs of B.C.” January, 1999).

- particular knowledge areas (pre-requisites)
- organization and time management
- communication and interpersonal skills
- responsibility and accountability
- self learning
- self awareness
- group and team skills
- critical thinking skills
- problem solving skills
- personal values, attitudes and social skills
- diversity and individual differences
- stress management and support systems

## Learning and Evaluation

**In the UFV HHS certificate program the student will:**

- participate actively in the classroom and community settings,
- seek learning experiences relevant to the program objectives,
- demonstrate acquired learning in assignment, presentations, examinations and work experience locations,
- participate in self evaluation and evaluation of the program, courses, and instructors.

**In the work experience component of the HHS certificate program, evaluation of performance is a continuous process. The purpose of the evaluations is:**

- to provide feedback to the student of their progress towards the objectives,
- to evaluate achievement in the course and recommends a final grade.



# Student Responsibilities

- Keeping your parents informed of your progress in each course.
- Attending all scheduled sessions (**UFV does not have the same spring break nor PD days as the high school, the student is required to attend classes at UFV during this time**).
- Practicing independently and performing self-assessment.
- Independently, understanding practical objectives that are included in the course materials, seeking help when needed.
- Working cooperatively as a team member.
- Successfully completing course assessments and meeting course objectives.
- Participate and complete 120 hours of work experience.
- Maintaining communication with the UFV instructors and the UFV / HHS coordinator.
- Uphold all policies of the University and understand consequences associated with these policies.

## Student Conduct

**Policies & Procedures (Secondary and Post Secondary)** – High school students entering into dual credit programs are registered as students of the University, an adult oriented institute, and are therefore subject to all policies of the University and consequences associated with these policies.

**Student behavior** – UFV requires student behaviour to conform to that normally expected of university students in an educational setting. Students are expected to respect all persons on campus, maintain integrity in scholastic work, meet contractual obligations, conduct themselves in a mature manner, and obey the law. Failure by students to maintain a satisfactory standard of conduct may result in disciplinary action.

**Plagiarism and cheating** are considered a serious breach of student conduct. Students should be aware that UFV has policies regarding academic dishonesty, including plagiarism and cheating.

**UFV Policy, Section 310.12 (Student Conduct)** [http://www.ufv.ca/senate/policy\\_manual.htm](http://www.ufv.ca/senate/policy_manual.htm)

# Attendance

Students will be punctual and attend all learning experiences, where attendance is a requirement the student is expected to attend the entire class session, not leaving prior to the end of the class.

Attendance at scheduled lectures, laboratories, field trips, seminars, tutorials and examinations is expected unless the student is given instruction to the contrary by the instructor.

Students who fail to meet attendance requirements may be subject to a failing grade or an academic warning.

## **UFV Policy Section 210.01 (Instructional Policy Statements)**

## **UFV Policy Section 310.02 (Attendance)**

**\*\*UFV may not have the same dates for spring break that SD34 does nor are PD days observed at UFV. Students are expected to attend scheduled classes during SD34 spring break and PD days.**

# Academic / Warning Policy

An Academic Warning is part of a process which identifies an instructor's concern regarding student progress or performance. This three step process will state the improvements necessary for **continuance in the program**. Timelines for the expected improvements will also be identified.

Students who demonstrate unacceptable academic performance will be placed on Academic Warning.

## **UFV Policy, Section 340.03 (Academic Warning)**

# Academic Appeals

## 1 - Initial Discussion

Meet with whoever made the decision (usually an instructor) to discuss the problem, if possible. It is very important that every effort be made to resolve the concern privately between yourselves.

## 2 - Notify UFV you intend to appeal

Complete the Notice of Appeal form, and submit it to the Coordinator, Office for Academic Integrity and Appeals.

Your appeal must be submitted within a reasonable length of time. Generally speaking, that means within two weeks of the decision you are appealing.

After discussion with you, the Coordinator will forward a copy of the notice to the instructor, ask for a written response, and encourage you and the instructor to solve the problem.

## 3 - Informal Resolution

If you have been unable to resolve the problem through discussion or you are dissatisfied with the response to your Notice of Appeal, the Coordinator may try to find an informal way to resolve the issue. If all parties agree, mediation may be one possibility. Other solutions may be explored. The Coordinator or someone she/he designates will meet with you and the instructor, either together or separately, to help find a solution agreeable to both parties.

## 4 - Formal appeal

If the problem cannot be resolved in the informal resolution process, you can request a formal appeal by submitting a Formal Appeal form. The Coordinator will supply you with the form or you can pick one up at Student Services. In order to process the appeal in a timely fashion, it must be submitted within five to ten days of the informal resolution attempt, or five to ten days of the instructor's response, if informal resolution is not attempted. An Appeal Panel is appointed from the Standing Academic Appeal Committee, which consists of UFV employees and students who are known to be fair and objective. The Panel will hear evidence from both parties, judge the appeal and render a decision.

## **UFV Policy, Section 310.01 (Academic Appeals)**

### **Contact Information:**

**Rupe Sunner**, Coordinator

Office for Academic Integrity and Appeals

UFV Abbotsford Campus

Telephone: 604-851-6314

Fax: 604-855-7614

Email: rupe.sunner@ufv.ca

# General

Regular attendance in lectures, field trips, seminars, guest speakers' sessions and work experience is required of all students. If absences exceed 10% students may be in jeopardy of not meeting course objectives. Irregular attendance including tardiness may be dealt with by assigning reduced grades, requesting student withdrawal, or by imposing other penalties. Courses may also be marked as incomplete if students do not write exams or complete course assignments.

## Classroom Guidelines

- a. In the case of illness or other unavoidable absence, the student will notify the UFV instructor in advance of the intended absence including the reason for the absence, the student is responsible for the content of the class missed. An absence from the class does not automatically guarantee an extension on a due assignment. Students must discuss extensions on their assignments with specific UFV instructor prior to the due date,
- b. Prolonged illness (more than 5 days) requires that a doctor's certificate be submitted to the Coordinator of the HHS program substantiating the absence and confirming the student's ability to return to full time study.
- c. UFV instructors will notify the student and coordinator if the 10% absence level is a concern. In some cases a student may be asked to leave the program and continue or repeat the course at a later date as regular UFV fee payer.
- d. In the event that illness or other unavoidable absence prohibits a student from writing an exam or completing course assignments, the following steps will be followed:
  - The student will notify the UFV instructor in advance of the scheduled exam or assignment due date. If you do not contact your instructor you will be automatically given a failing grade which will affect your grade point average (GPA)
  - A medical certificate or other appropriate documentation will be requested.
  - The student will notify the UFV instructor and the UFV / HHS coordinator regarding their planned returned date and always maintain communication with the UFV instructor.

Exam & assignments must be written on the scheduled date. If rescheduling is necessary the student must make prior arrangements with the UFV instructor on an individual basis. Possible rescheduling of assignment due dates will be determined by the UFV course instructor on an individual basis. It is not the responsibility of the instructor to remind students of late or missing assignments.

# Course Descriptions

**RSS 098**      3 credits      High School Course Code PSIW12 A (4 credits)

## **Introduction to Reading, Writing, and Study Skills**

*Prerequisite(s): Admission to the Health and Human Services UFV/Career program*

This introductory reading and study skills course is designed specifically for students in the Health and Human Services program at CTC. Students will learn effective reading techniques to facilitate comprehension and retention. The course includes paragraph writing, the expository research paper, and basic standards of university writing. In addition, program content material will be used as a basis for learning preliminary study strategies.

**HHS 100**      4 credits      High School Course Code PSIW12 B (4 credits)

## **Introduction to the HHS Field**

*Prerequisite(s): None*

This survey course introduces students to a variety of disciplines within the field of HHS and the responsibilities, challenges and opportunities related to working in these areas. Options and requirements for additional education and training in these fields will be explored. The course provides students with the knowledge, skills and resources to assess their suitability and interest, in order to make informed choices and a successful transition to future career studies and employment.

**ECE 160**      3 credits      High School Course Code PSIW12 D (4 credits)

## **Introduction to Disabilities**

*Prerequisite(s): Admission to the CTC Health & Human Services*

This course is intended to introduce students to specific disabilities, and the family, social, and educational issues that can be affected during the lifespan.

**CIS 100**      3 credits      High School Course Code PSIW12 C (4 credits)

## **Introduction to Computer Information Systems**

*Prerequisite(s): None*

Designed for students with limited or no experience in the use of microcomputer software applications. This course includes an overview of computer concepts. Electronic mail and the internet will be introduced. Emphasis is on a practical, step-by-step, hands-on approach to learning an operating system, word processing, electronic worksheets, database management, and visual and graphic software.

Note: Credit cannot be obtained for both CIS 100 and COMP 100.

**HSER 120**      3 credits      High School Course Code PSIW12 H (4 credits)

**Introduction to Interpersonal Communications**

*Prerequisite(s): None*

Introduces basic self-awareness and interpersonal communication skills. Students will learn about the nature of the communications process. The emphasis will be on developing and practicing the ability to communicate effectively with others. As part of the course requirements, students will be expected to share personal (but not necessarily private) experiences with others.

**KPE 160**      3 credits      High School Course Code PSIW12 F (4 credits)

**Contemporary Health Issues**

*Prerequisite(s): None*

This course will introduce students to issues such as physical fitness, stress management, nutrition, weight management, illness and disease, substance abuse, and personal safety. Upon successful completion, students will be prepared to make informed decisions that affect personal well-being.

**SOC 101**      3 credits      High School Course Code PSIW12 E (4 credits)

**Introductory Sociology**

*Prerequisite(s): None*

This course is an analysis of the basic concepts, methods, and theoretical orientations which are characteristic of sociology. It is designed to acquaint you with the discipline and to facilitate critical and logical thought concerning explanations of society and social interaction.

**ENGL 105**     3 credits     High School Course Code PSIW12 G (4 credits)

**The Reading and Writing of Prose**

*Prerequisite(s): One of the following: English 12 or English Literature 12 with a final grade of C+; UFV CMNS 099 or ENGL 099 with a grade of C or better; UFV ENGL 081 or 091 with a grade of C+ or better; UFV ESL WG84 with a grade of C+ or better; success in previous university transferable English or Communications course; CPT score of 48 or better; LPI score of 30/40 or level 5 or better in the essay section; TOEFL (Test of English as a Foreign Language) score of 570 or better (or 230 if computer-based score), plus a minimum TWE or essay score of 4.0; or IBT score of 88; MELAB (Michigan English Language Assessment Battery) score of at least 85; CAEL (Canadian Academic English Language) score of at least 70; CanTEST score of at least 4.5 in both Listening and Reading and a score of 4.0 in Writing; Cambridge Proficiency Examination – competence level of C; IELTS (International English Language Testing System) score of at least 6.5 with no band less than 6.0; completion of Level II of UFV’s University Foundation certificate program; UFV English language assessment – results equivalent to UFV’s University Foundation certificate program Level 2 compulsory ESL core courses or articulated equivalent.*

A workshop for students who want to improve their ability to read and write non-fiction prose. Selected readings from an essay anthology help introduce the principles and practice of writing clear and effective sentences, paragraphs, and essays. Students who are not fully confident of their essay-writing ability are strongly advised to take this course before they embark on other UCFV courses which require essays.

**HSER 160**     3 credits     High School Course Code PSIW12 J (4 credits)

**Introduction to Gerontology**

*Pre- or corequisite(s): SOC 101, and one of CMNS 155 or ENGL 105 (with a minimum grade of C- or better)*

A multi-disciplinary introduction to the concept of aging in our society. Explores the impact on individual functioning and adjustment of such factors as cognition, personality, health and physical change, economic and vocational status, and social relationships and status.

**PSYC 101**     3 credits     High School Course Code PSIW12 I (4 credits)

**Introduction to Psychology I**

*Prerequisite(s): None*

This course introduces students to the field of psychology and its research methods, and surveys the basic perspectives of psychology with respect to learning, memory, thought, child development, sensation and perception, and physiology.

# Work Experience

Every student in the HSS program participates in a minimum 120 hour work experience position in a health or human services setting.

Each student will be able to plan a work experience format that best suits their needs and situation.

High School Career Facilitators help students find suitable placements, both voluntary and paid.

Work experience must be logged with the School District 34 – Career Programs log book and will be monitored.

## Important Dates – Fall 2012 Semester

SEMESTER DATES	
September 4	Classes begin
December 3	Classes end
December 5 – 17	Examination period (includes Saturdays)
WITHDRAWAL DATES	
October 10	Last day to withdraw without a <i>W</i> appearing on transcript.*
October 11 – November 13	Withdrawals possible. A <i>W</i> grade will be recorded on transcript.*
<b>November 13</b>	<b>Final day to withdraw from a course.*</b>
UFV CLOSURES	
October 6 – 8	Thanksgiving
November 9	Remembrance Day



# Withdrawal Policy

Note: A student may not withdraw or change programs without prior consultation with the School District contact, Joanne Snow. In some programs withdrawing may result in academic penalty which would affect CGPA (cumulative grade point average).

The following process applies to students who:

1. Stop coming to class
2. Never came to class
3. Voluntarily withdraw
4. Are withdrawn from the program by a UFV instructor.

At the time (before, during or after a semester) that the issue is identified:

Instructor emails the Program Coordinator of a change in a student's status

The program Coordinator will draft a letter notifying the student of the change. This letter will be copied to the instructor, SD34, UFV Admissions and Records Officer (A&R).

The instructor will email the UFV A&R Officer with the grade(s) they wish the student to receive.

UFV A&R Officer enters grade(s) for the student, removes any non-relevant registrations and withdraws student from the course effective the following term.

## Grading Possibilities

W – Course withdrawal after 40% but before 75% completion (UFV Policy 340.05)

DD – Course withdrawal prior to 40% completion (no record on transcript or registration)

NC – Course withdrawal after 75% completion.

AU – With instructor permission, a student can have their grade status changed to Audit to prevent a NC grade (UFV Policy 350.08)

See the UFV calendar for more info.

# Graduation

## REQUIREMENTS

Students enrolled in the UFV HHS certificate program must successfully complete all of the 10 courses with a passing grade in each course in order to receive the UFV / HHS certificate.

## APPLICATION

Students must apply for graduation by completing a Request to Graduate Form available online at [www.UFV.ca/ar](http://www.UFV.ca/ar). We recommend this be done at the beginning of your final UFV semester. Fees may apply.

Official transcripts can be obtained from UFV Admissions and Records office for a small fee following completion of the HHS program.

## UFV CONVOCATION

Students are encouraged to attend the UFV convocation ceremony, which will be held in June of each year.

# UFV Awards

## DEAN'S LIST

**ELIGIBILITY:** Students must have satisfactorily completed a one-year or two-year program as of June 30th in the current academic year. Any student enrolled in an entry-level program and is completing his/her program in the current academic year, will be eligible to be placed on the list.

**CRITERIA:** Students must have completed a specific program of studies and must have an average of 90% or greater in their specific program.

### **'OVERALL OUTSTANDING ACHIEVEMENT' AWARD – awarded by UFV**

This award is given to the student who meets the following criteria:

- Demonstrates exceptional academic skills (a minimum of 90% is required)
- Demonstrates professionalism by being a positive role model, establishing a good rapport with peers and instructors, consistently maintaining high standards in his/her responsibilities as an individual.

# Student Life Department

Student life provides many services to improve your non-education while you are a student at UFV. They host a variety of parties during the year, Casey's on Campus, and provide student handbooks as well as many other services. Keep your eyes out for information posted during the year or visit [www.UFV.ca/studentlife](http://www.UFV.ca/studentlife).

## CONTACT INFO:

### University House, UFV

33844 King Rd. Abbotsford, BC V2S 7M8

U-House Hours – Fall and Winter Semesters: Monday to Friday, 8:00am - 8:00pm

email: [SLEvents@ufv.ca](mailto:SLEvents@ufv.ca)

# UFV Campus Card

The UFV Campus Card offers a service and security for all students and employees. This card will assist you on campus by verifying your current student status. Such services currently include the library and photocopying. In the future, expansion of services such as printing, meal plan debiting, parking, bookstore purchasing, vending, fitness centre membership, student exam verifications, and electronic access controls are possible.

To receive your Campus Card, please bring the following to the Campus Card Office, located in B239 on the Abbotsford campus, between 9 am and 4 pm:

- One piece of government issued identification with your photo.  
(i.e. drivers license, BC ID, passport)
- Proof of semester registration

## CONTACT INFO:

### Campus Card Office

Abbotsford campus, Building B, Room 239

**Sheila St.Laurent**, Campus Card Coordinator

Toll Free: 1-888-504-7441 ext. 6363

email: [CampusCard@ufv.ca](mailto:CampusCard@ufv.ca)

# U-Pass

Students must be members of the Student Union Society (SUS) in order to be eligible to receive a U-Pass. **Career Programs students are not automatically student union members and must pay the addition member ship fees in addition to the U-Pass fee.**

## Cost

Student Union Society membership fee: \$30

Student Union Society Capital fee: \$35

Universal Bus Pass fee (U-Pass): \$40

Total: \$105 per semester

Payable at the UFV Admissions and Records office.

To pick up the U-Pass students must take their receipt and student ID card to the SUS office at C1015 on the Abbotsford campus.

## Transit Information

The U-Pass provides students with unlimited access to transit within the systems of Abbotsford, Mission, and Chilliwack.

## Recreation Facilities

The U-Pass currently gives students access to all recreation facilities in Abbotsford and Mission as well as access to the Landing Leisure Centre in Chilliwack. This includes swimming pools, ice rinks, and weight rooms. Just show your U-Pass & valid UFV student ID at the front desk, and you're in!

## My Safe Ride Home

The My Safe Ride Home program is a risk intervention initiative that partners local taxi companies with the UFV Student Union Society through their U-Pass. Please note that this is an external program being included in the U-Pass, and SUS does not run it.

With it, if you find yourself in a situation with which you are uncomfortable and in need of a taxi ride to get you safely home, you can call **Central Valley Taxi (604.859.111) in Abbotsford, or Chilliwack Taxi (604.795.9111) in Chilliwack** to get a quick and safe ride home. The dispatcher and cab driver will ask for the My Safe Ride Home number, which is located on the back of the U-Pass. This is valid for one ride under the program and is reloadable through the SUS web site <http://www.ufvsus.ca>

## Contact Info

### **Karen Massier**

HHS Program Coordinator

604-504-7441 x 5471

karen.massier@ufv.ca

www.ufv.ca



### **Joanne Snow**

Career Programs Coordinator for SD 34

604-504-4618 x1801

Cell: 640-271-2095

joanne\_snow@sd34.bc.ca



# UFV Health and Human Services Certificate

## Program Contract

Name: \_\_\_\_\_ Date: \_\_\_\_\_

I have read and/or had explained to me the information in this booklet and I understand the rules and ethics contained within. I have had the opportunity to ask questions which were answered to my satisfaction.

I agree to comply with these policies for the duration of this program. I understand that a breach of these guidelines may result in my withdrawal from the UFV / HHS certificate program.

Student's signature: \_\_\_\_\_

Student's address: \_\_\_\_\_

\_\_\_\_\_

Student's phone home: \_\_\_\_\_ cell: \_\_\_\_\_

Email address: \_\_\_\_\_

In order to maintain contact with you please notify me of any changes of address, phone number, or email address during the school year.

Please return signed contract to Joanne Snow, Program Coordinator for SD34